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**NOTIFICATION OF CHANGE OF DETAILS**

**NOTE:**  
 1. After completion this form must be submitted to the DCA, together with the following:  
 (i) If photo has to be changed, two new colour photographs (25mm x 25mm);  
 (ii) If name has changed, copy of legal (court) document indicating new name;  
 (iii) The original DCA licence document;  
 (iv) Proof of payment of the prescribed licence fee,

**PART 1: TO BE COMPLETED BY APPLICANT**

**A. FOR NAME CHANGE**

ORIGINAL Surname <i>(Block letters)</i>			
First names			
NEW Surname <i>(Block letters)</i>			
Identity/Passport Number		DCA reference/ licence/ certificate number:	
Nationality			

**B. FOR ADDRESS AND CONTACT DETAILS CHANGE**

Surname <i>(Block letters)</i>			
First names			
Identity/Passport Number		Nationality	
Residential address		Postal address	
Telephone Number		Email address	
Fax Number		DCA reference/ licence/ certificate number:	
Mobile phone Number			
Signature of Applicant		Date:	

**C. FOR CHANGE OF PHOTOGRAPH**

Surname <i>(Block letters)</i>			
First names			
Identity/Passport Number		DCA reference/licence number:	
Nationality			
NEW photograph provided	YES		

**OFFICIAL USE ONLY**

Date: Application reviewed		Application	Approved	Date:	Rejected	Date:
DCA employee Name:		DCA Supervisor Name:		Reason:		
Signature:		Signature:				